

RETREAT RENTAL CONTRACT

between
FOREST GLEN CHRISTIAN CAMP AND CONFERENCE CENTER
and

Retreat Dates: _____ Number to Attend (min/max): _____ Cost per person: _____
Time of Arrival at Camp: _____ Time of departure from camp: _____
First Meal: _____ Last Meal: _____
Type of Group: _____

DEPOSIT: It is agreed that a non-refundable deposit of \$5.00 per person of the minimum must accompany this contract to reserve the requested dates.

MINIMUM & MAXIMUM: It is agreed that the number of people shall not be less than _____ and not exceed _____ unless additional conference space is available and confirmed by the Forest Glen retreat coordinator. We also agree that Forest Glen will reserve housing for its staff to be determined by the retreat coordinator on an as needed basis.

MINIMUM PAYMENT: We agree to pay Forest Glen Christian Camp and Conference Center for a guaranteed minimum of: _____ people at \$ _____ per person, which equals \$ _____. Once the deposit has been made and this contract has been signed by both parties we are obligated to its terms, and no alterations can be made after 90 days prior to the beginning of this retreat.

ADDITIONAL FEES: The above cost does not include any additional fees such as the challenge course, rifle range and horseback riding. Confirmation of availability must be made with the Forest Glen retreat coordinator when booking the retreat and the additional cost will be added to the final billing statement.

FINAL PAYMENT: It is agreed that payment of any balance due, including any damages, shall be made before leaving Forest Glen.

CANCELLATION: It is agreed that this contract may be canceled at any time prior to 90 days before the beginning of this retreat. In doing so, the deposit will be forfeited. If cancellation occurs within 90 days before the beginning of this retreat, or if we fail to meet the guaranteed minimum for this retreat, we understand that we will be responsible for payment of the guaranteed minimum as specified under "MINIMUM PAYMENT" above. If Forest Glen is able to book a replacement group, our minimum payment will be refunded in full or in part depending on the size of the replacement group.

INSURANCE: It is agreed that by submitting this contract it is certified that the retreat group will be covered by the liability insurance policy of the church or parent organization. Forest Glen should be supplied with a copy of the certificate of insurance.

HOLD HARMLESS AGREEMENT: We agree to indemnify and hold harmless Forest Glen Christian Camp and Conference Center, its officers, agents, and employees from and against every expense, including attorney's fees, liability or payment by reason of any damages or injury to persons (including death) or property (including loss of use or theft thereof) arising out of or in connection with the conference, including use or occupancy of Forest Glen property, facilities or equipment, provided that such damages or injury are caused in whole or in part by Forest Glen Christian Camp and Conference Center, its officers, agents, employees or participants.

CONDUCT: We have read the enclosed Forest Glen Retreat Policies and agree to abide by them while at Forest Glen.

DOCTRINE: 1. By signing this contract, this retreat group certifies that they are in agreement with the beliefs of Forest Glen as stated in the "Statement of Faith". It is essential that the retreat group teaches the Gospel of Jesus Christ, exclusively, in order that their time at camp be used to further the spiritual purpose of Forest Glen.

2. Historical Christianity is characterized by denominational distinctions, it is agreed that this retreat group, and its members, shall not seek to impose its denominational distinctions on any other group or individual using Forest Glen's facilities at the same time. Violation of this agreement shall cause the use of Forest Glen to be denied to the offending group.

Authorized Person for the Retreat Group (please print): _____

Signature: _____ Date: _____

Title: _____ Home Phone: _____ Office Phone: _____ Fax: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Accepted by Forest Glen - Signature for Forest Glen: _____ Date: _____